

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE		PAGE OF PAGES 1 2									
2. AMENDMENT/MODIFICATION NO. <div style="text-align: center; font-size: 1.2em;">A001</div>		3. EFFECTIVE DATE SEE BLOCK 16C		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO. (If applicable)								
6. ISSUED BY GSO/PCU American Embassy Jakarta Tel. (62-21) 3435-9080 Fax (62-21) 3435-9910		CODE <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		7. ADMINISTERED BY (If other than Item 6) CODE <div style="border: 1px solid black; height: 20px; width: 100%;"></div>										
8. NAME AND ADDRESS OF CONTRACTOR (NO., street, city, county, State, and ZIP Code) All potential offeror				9a. AMENDMENT OF SOLICITATION NO. SID320-PR4393618										
				9b. DATED (SEE ITEM 11) June 24										
				10a. MODIFICATION OF CONTRACT/ORDER NO.										
				10b. DATED (SEE ITEM 13)										
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS <input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning ____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.														
12. ACCOUNTING AND APPROPRIATION DATA (If required)														
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.														
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30px; text-align: center;">x</td> <td>A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: <i>(Specify authority)</i> THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.</td> </tr> <tr> <td></td> <td>B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES <i>(such as changes in paying Office, appropriation date, etc.)</i> SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b)</td> </tr> <tr> <td></td> <td>C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:</td> </tr> <tr> <td></td> <td>D. OTHER <i>(Specify type of modification and authority)</i></td> </tr> </table>							x	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: <i>(Specify authority)</i> THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.		B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES <i>(such as changes in paying Office, appropriation date, etc.)</i> SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b)		C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:		D. OTHER <i>(Specify type of modification and authority)</i>
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	D. OTHER <i>(Specify type of modification and authority)</i>													
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return ____1____ copies to the issuing office.														
14. DESCRIPTION OF AMENDMENT/MODIFICATION <i>(Organized by UCF section headings, including solicitation/contract subject matter where feasible.)</i> This modification is to replace section 1 and its entirety with below requirement and additional paragraph for section 3. The due date is modified to July 8, 12.00noon.														
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.														
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME OF CONTRACTING OFFICER GRACE H. CHOI										
15B. NAME OF CONTRACTOR/OFFEROR BY _____ <i>(Signature of person authorized to sign)</i>		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY GRACE H. CHOI /s/ <i>(Signature of Contracting Officer)</i>		16C. DATE SIGNED								

Request for Quotations (RFQ) PR – SID320- 4393618
Room and Service: Energy Investment Roundtable, Jakarta August 2015

SECTION I. STANDARD FORM 1449 AVAILABLE ON
[HTTP://PHOTOS.STATE.GOV/LIBRARIES/INDONESIA/502679/PCU/SF1449.PDF](http://PHOTOS.STATE.GOV/LIBRARIES/INDONESIA/502679/PCU/SF1449.PDF)

Block 1: Requisition Number: **SID320-4393618**; Page 1 of 4

Block 6: Solicitation Issue Date: June 24, **2015**; Block 8: Offer Due Date/local time: Jul 8, **2015, 12.00noon**

Block 19 through 22: No. **1**. Description: **Energy Investment Roundtable, Jakarta, August 2015. Per attached itemization & scope of work; Qty: 1 lot.**

SCOPE OF SERVICES – CONTINUATION OF SF1449

This solicitation is to provide the following functions rooms and services for an event for period of August 2015. The provider must be at least a 4-stars hotel or above, not attached to shopping mall, within 8 km from U.S. Embassy in the Menteng, Thamrin, and Sudirman area, Jakarta.

PRICING The Contractor SHALL provide a *firm fixed price* in **Indonesian Rupiah** (one currency only) for:

Itemization of RFQ SID320-3721067 Room and Service: Energy Investment Roundtable, Jakarta, August, 2015

Name of provider & logo:
Project Manager:

Address & Phone number:
E-mail address:

CLIN#	Category	Quantity (1)	Unit	Times (2)		Unit Cost/time [Price of (1) unit only]	Total Cost [(1)*(2)]
1	Conference Session						
a.	Function room for 200	1	Ro	1.5	Day		
b.1	Coffee breaks (two times) 3 Aug	200	Pk	1	Times		
c.1	Buffet Lunch for 3 Aug	200	Pk	1	Time		
b.2	Coffee breaks (one time) for 4 Aug	200	Pk	1	Time		
c.2	Buffet Lunch for 4 Aug	200	Pk	1	Time		
d	VIP Holding Room	1	Ro	1.5	Day		
e	Working Reception	100	Pk	1	Time		
f	Equipment, supplies and facilities* for 3 and 4 Aug	1	Lot	1.5	Day		
g	Digital color banner / backdrops	1	Lot	1	Time		
	GRAND TOTAL						

Additional information:

- Unit price (per person per package per day) for item #1b – 1c are:
- If price of one CLIN is including in other CLIN, put information: i.e.: ‘the cost is inclusive in CLIN of 1c’
- *) Equipment, supplies, and facilities price is the total, contractor may breakdown the equipment, supplies, and facilities information if necessary, but not in the spreadsheet.
- Quotation on spreadsheet above should include all of the service provided in continuation of description specification of work below.

CONTINUATION OF SF1449 – SCHEDULE OF SUPPLIES/SERVICES (BLOCK 20): DESCRIPTION/SPECIFICATION OF WORK

A. RFQ SID320-3721067 Room and Service: Energy Investment Roundtable, Jakarta, August, 2015

1. Consultation Sessions – August 3, 4, and 6, 2014: The contractor will provide the function room, services, and items required below.

a. **One (1) Function room, to be functioned as Consultation Room** with below condition:

- To accommodate approximately 200 people and equipment (per “Equipment’s and Facilities” below)
- Seating style: i) Classroom seating style for 200 people and head table for 6 people for Aug 3-4
- For period of August 3, 2015, from 07.00 am through 06.00 pm and for August 4, from 07.00 am through 01.00pm.
- Standard PA system and two (2) registration desks outside the room (for participants and for media). Each desk should have two (2) stacking chairs, table cloth/s, small flower arrangements, and glass bowl.
- The room should have unobstructed view and soundproof.

b. **Coffee breaks** to be served at foyer, with tea, coffee, and two kinds of snacks (savory and sweet)

- Two (2) times coffee break, for 200 people for period of August 3
- One (1) time coffee break for 200 people for period of August 4

c. **Buffet Lunch** to be served at foyer:

One (1) conference lunch buffet style; consist of a mix Asian and Western style food with tea, coffee, juice and free flow water

- For conference participants: 200 pax, for period of August 3 and 4

d. **One (1) VIP Holding room**, with below condition:

- Should be adjacent to the main function room
- To accommodate up to 10 people
- Roundtable seating style with comfortable chairs
- For period of August 3, 2015, from 07.00 am through 06.00 pm and August 4, 2015, from 07.00 am through 01.00pm.
- Note: VIP lunch and coffee breaks will be included in total participants, but should be served in VIP holding room.

e. **Working Reception** to be served at Ballroom or Separate Room:

- One (1) standing reception buffet style; with canapés menu , free flow of water and juice for 100 people. Menu should consist a total of 13 types of canapés: combination of hot, cold and sweet, local and western.
- Style: standing reception, should be served buffet style with heater for every pan
- Menu arrangement will be discussed by COR and the contractor after award
- For period of August 3, 2014, starting from 5.30 pm

f. **Equipment, facilities/furniture and supplies ***) during the consultation period:

For Function Room (total 1 package):

- One (1) minimum 3000lumens InFocus projector and Two (2) projection screens, one on each side of the room
- One (1) Podium and standing microphone.
- One (1) stage for head table for speakers with Five (5) microphones on the table
- One (1) wireless microphone, One (1) clip-on microphone, and Three (3) standing microphones
- One (1) flip-chart with papers, one (1) white board, markers.

- Free flow mineral water during the meeting/conference session and delegate amenities (letter-size note pad, pen, candies) for participants.

A concierge for troubleshooting any conference support activities is required

g. Digital banner/backdrop:

- One (1) Full Color Digital banner as backdrop on the stage behind the head table.
- Size of backdrop should fit with size of conference room, to be installed as background of podium (inside, front of the room).

Rooms and other required facilities/services:

2. Provider should have Business Center facilities. All of the cost must be charged based on actual cost.

B. Note: In addition to rooms purchased under this contract, the Contractor provides one (1) meeting room on August 4 (half day) and August 5 (full day) for 100 people; the Government will not be liable for any charges associated with these "blocked" meeting rooms. Any unconfirmed rooms may be released 10 (ten) days prior to the period of performance for hotel use. Any cancellation charges for these rooms shall follow the hotel general policies with the attendee that is associated with the reserved room.